

<b>Belarus Programme title:</b>	<b>CEI Know-how Exchange Programme (KEP) Call for proposals 2016</b>
<b>Acronym:</b>	
<b>Programme owner:</b>	CEI
<b>Description:</b>	the CEI Know-how Exchange Programme (KEP) is a development instrument aimed at supporting transfer of experience and expertise from organisations in the EU to peers in the non-EU countries within the CEI region. The rationale of the Programme is based on the assumption that the economic development in non-EU countries can be strengthened through the transfer of best practices and benchmarks already in place in more advanced economies.
<b>Conditions:</b>	<p>The overall objective of this Call for Proposals is to contribute to the development of the CEI region, bolstering social cohesion and economic dynamism while strengthening cooperation between the CEI Member States. A Project Proposal has to be in line with the CEI Plan of Action 2014-2016</p> <p>Any Project Proposal awarded under this Call for Proposals shall fully satisfy the following eligibility criteria: 1. Compliance of Project objectives 2. Eligibility of applicants 3. Eligibility of beneficiaries 4. Eligibility of project activities 5. Eligibility of costs and CEI grants ceiling</p>
<b>Countries targeted :</b>	EU and non-EU countries (incl. Belarus)
<b>Deadline:</b>	27 June 2016
<b>How to apply:</b>	<p>The Applicant shall be registered in a CEI Member State also member of the EU, namely: Austria, Bulgaria, Croatia, the Czech Republic, Hungary, Italy, Poland, Romania, Slovakia, and Slovenia. The following types of applicants are eligible to apply: all public and private sector bodies (not individuals), international and non- governmental organisations operating in the public interest, e.g. national, regional and local authorities, education/research institutions, environmental organisations. In case of applications from international organisations facilitating cooperation between the know-how providers and the beneficiary institutions in the CEI region, the CEI grant shall be transferred to and managed by this international body.</p> <p>Beneficiaries shall be organisations registered in an ODA-eligible non-EU CEI Member State, namely: Albania, Belarus, Bosnia and Herzegovina, Macedonia, Moldova, Montenegro, Serbia, and Ukraine. The Applicant shall highlight to which extent the beneficiary(ies) has/have participated in the project planning and drafting of the application. Information provided shall demonstrate that the project has been designed according to the beneficiary(ies) needs and that the beneficiary(ies) will be fully committed to its implementation. In case of more than one beneficiary, projects will be assessed on their potential to effectively 5 and sustainably affect all beneficiaries, according to the overall budget and objectives. Whenever a project engages more than one beneficiary, the know-how needs of all beneficiaries are to be addressed by the project.</p> <p>Project Proposals should present an appropriate range of activities for an efficient and effective transfer of a given know-how which could be carried out through, but not only: on-the-job training, workshops, staff secondment, study tours, peer review missions, assistance in the preparation of strategic documents (e.g. development plans, reforms, strategic studies, etc.), technology transfer, technical assistance.</p>

	The Applicant shall complete the KEP Application Form, including the Budget template, in accordance with the instructions provided in this Call for Proposals and in the KEP Application Form Guidelines. The applicant is requested to complete the documents as carefully and as clearly as possible. The Application Form can be downloaded at <a href="http://www.cei.int/KEP?tab=2">http://www.cei.int/KEP?tab=2</a> .
<b>Financial conditions:</b>	The CEI grant can be requested for any type of costs linked to the project implementation. The Applicant is entirely responsible for the calculations leading to the outlined budget estimates including currency conversions and local taxes and levies. Any grant awarded under this Call for Proposals shall not exceed fifty per cent (50%) of the total cost of a given project, and the maximum grant amount allocated to a single project cannot exceed forty thousand euros (€40,000). The value of in-kind contributions cannot exceed 25 per cent (25%) of the total project cost; therefore the applicant can match in-kind contributions and cash to ensure adequate co-financing to the project (other than the CEI Grant).
<b>Programme information:</b>	<a href="http://www.cei.int/sites/default/files/file/KEP%20ITALY_Call%20for%20Proposals%202016%20_26%20april%202016(1).pdf">http://www.cei.int/sites/default/files/file/KEP%20ITALY_Call%20for%20Proposals%202016%20_26%20april%202016(1).pdf</a>

- **CONTACT:**

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